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MEMORANDUM FOR: Information Systems Handling Architect

FROM: Acting Deputy Director for Administration

SUBJECT: DCI Guidance

1. In issuing his substantive guidance for the formulation of 1983 resource requirements to Intelligence Community program managers, the DCI struck upon a theme that is central to the role that you will be playing within the CIA. Quoting from the DCI's guidance document:

As new and improved information handling capabilities are developed to support analysis of collected data and dissemination of intelligence products, the cost of software will increase and consume a larger proportion of the total resources allocated to ADP and related telecommunications services. Management of software must be strengthened to control that trend. Program Managers should ensure that existing software development, acquisition, and maintenance procedures conform with modern software engineering practices. Efforts to standardize software across programs should be encouraged in areas where technical baselines can be feasibly defined and where executive agent arrangements can be created and organizationally maintained. ☐

2. While this is only one of a series of initiatives that you will be undertaking in your new role, it is nonetheless one in which all senior Agency managers will expect you to play a strong role. ☐

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